

Desert Son Shine Preschool Policy and Tuition Agreement

This signing of this Policy and Tuition Agreement by parents and /or guardian is required before your child may attend Desert Son Shine Preschool. Please read carefully and initial on the lines.

Child's Name _____

I have read the Desert Son Shine Preschool Parent handbook and agree to adhere to the policies stated therein. _____

I understand that my child may be dismissed from Desert Son Shine if I/we fail to Abide by all procedures and policies of Desert Son Shine. _____

I, the undersigned, do hereby agree to comply with the tuition payment policies and regulations of Desert Son Shine preschool _____

I agree to the following method of payment and enforcement of this policy.

- I understand that tuition is due the first of each month. Your child's tuition May be paid in ten equally payments, semi-annually or yearly. This fee is based on a four week month. A late of \$15.00 per day will be charged Is payment is later than the 10th of the month. _____
- I understand that if tuition falls delinquent the first week going into the second I have not fulfilled my tuition agreement. My child may not return to school until tuition is brought current. _____
- I understand that a tuition balance at the end of fall program must be paid In full before my child may attend the summer program. The same will Apply to a tuition balance due at the end of the summer program.
- I understand that if I withdraw my child from school before the official close of the school year, his/her position will be filled with a student from our waiting list. _____
- I understand the one half a monthly payment will be charged for students who are withdrawn without proper written notice or dismissed prior to or on the 15th day of the current month, with full monthly charges due for attendance after the day. _____
- I understand that during the school year, if I need to change my child's hours or days, I need to clear it with the Director first. And then my tuition Will be adjusted according. _____

- I understand that a late fee of \$10.00 every five minutes per child will be imposed on children not picked up by 6:00pm. The late payment will be **due** at the time of pick up. _____ I understand if I am running late and call before my scheduled pick-up time these fees could be waved.
- Drop-in rates of \$30.00 per day when available. I understand that I need to pay the \$30.00 drop-in fee when leaving my child. Children that are enrolled for half day sessions and wish to continue for the full are welcome to stay. The cost will be an additional fee of \$20.00 per day. _____
- I understand that a \$25.00 charge will be added to my account for any returned checks. _____
- I understand the Desert Son Shine only takes checks or money orders _____
- I understand that no deduction will be made from tuition for absences, absenteeism. Absent days cannot be made up, regardless of the cause of absence _____

We know the tuition policy may seem strict, but it is important that tuition is paid in a timely manner. As a non-profit school, all the money goes back into the school to benefit the children. If tuition is not paid in a timely manner, then it ultimately affects the children in terms of services and materials that can be provided. Your help and understanding in this area is greatly appreciated.

I agree to pay Desert Son Shine:

\$ _____ per month for my child's tuition

Full Time / Part Time program from _____ to _____

Days: M T W TH F

Start Date _____

Parent/Guardian signature _____

(This is the signature of the responsible parent/guardian)

Parent/Guardian's Social Security number _____

Driver's License number _____

Child's Last Day _____